

The Association of Commonwealth Universities

Regulations

Regulation I: Appointment of Representatives

(Statute 1(2))

(Made by Council on 14 July 1963; amended by Council on 27 November 2008; amended by Council on 17 July 2020)

1. The appointment of its representative by a Member Associate Member must be made in writing deposited with the Secretary General.
2. A Member or Associate Member may from time to time in writing revoke the nomination of the representative and appoint a replacement in accordance with this Regulation.
3. Any Member or Associate Member which has an officer such as Principal President or Vice-Chancellor whom it recognises as its executive head shall appoint that officer to be its representative. If a representative so appointed by virtue of being the executive head of a Member or Associate Member ceases to hold that office he/she shall cease to be the representative and his/her successor in that office shall subject to these Regulations be the representative of the Member or Associate Member.

Regulation II: Election of Members of Council

(Statute 6)

(Made by Council on 23 July 1963; amended 15 September 1964; amended by the Executive Committee acting on behalf of the Council 1 June 1978; amended by the Council by postal vote during July 1980; amended by the Council by postal vote during June/August 1983; amended by the Council 10 November 1983; amended by the Council 7 November 1985; amended by the Council by postal vote during July 1991; amended by the Council 22 March 1996; amended by the Council 7 November 1997; amended by the Council 12 November 1998; amended by the Council 27 July 1999; amended by the Council 2 November 2000; amended by the Council 20 April 2001; amended by the Council 27 November 2001; amended by the Council 28 March 2002; amended by the Council 29 November 2002; amended by the Council 30 August 2003; amended by the Council 27 November 2008; amended by Council on 25 July 2016)

1. The ordinary members of the Council shall be chosen from among the representatives of Members and of Associate Members so as to provide representation as follows:

<i>Australia, Canada, New Zealand, UK</i>	}	6 representatives (at least one from each country)
<i>Bangladesh, India, Malaysia, Pakistan, Sri Lanka</i>	}	6 representatives (at least one from each country)
<i>East, Southern and West Africa</i> (East: Cameroon, Kenya, Rwanda, Tanzania, Uganda; Southern: Botswana, Lesotho, Malawi, Mauritius, Mozambique, Namibia, South Africa, Swaziland, Zambia, Zimbabwe; West: Ghana, Nigeria, Sierra Leone)	}	6 representatives (at least one from each region)
<i>Small States:</i> (Brunei, Cyprus, Guyana, Hong Kong, Malta, Mauritius, Papua New Guinea, Singapore, South Pacific, West Indies)	}	2 representatives

2. The selection of Ordinary Members

Nominations, and accompanying personal statements, shall be by invited from all full members within each of these constituencies for consideration by the Nominations Committee of Council.

The Nominations Committee will recommend to Council the appointment of Ordinary Members, from the

3. Period of office

Members shall normally serve for three years.

4. Eligibility

A nominee for Council and for the officer posts must be an executive head and representative of a full member institution at the time of election with at least one-year remaining service as such. An elected member who retires as Executive Head and/or as Representative of a member, with no more than one year of their term on Council to run shall be entitled to remain as a member of Council. A member whose institution fails to maintain its subscription to the Association, or who is removed for office as Executive Head shall no longer be a member of Council or an Officer of the Association

5. Renewal of membership

Provided that they meet the conditions above, a member of Council may, after the completion of their first three-year term, be recommended, by the Nominations Committee, for re-appointment by Council for a second term of three years. After a break of at least one year a previous member of the Council may again be nominated and stand for election to the Council.

REGULATION III : Admission to Membership

(Statutes 1(1) and 2(1))

(Made by the Council on 23 July 1963; amended by the Council 17 April 2000; amended by the Council 20 April 2001; amended by the Council 28 March 2002; amended by the Council on 27 November 2008))

1. The Secretary General shall provide any university which intimates to him/her its wish to become a Member or an Associate Member with a form of application. The form will require the university to enter into an undertaking to be bound by the provisions for the time being in force, or at any time thereafter to be duly brought into force, of the Charter and of the Statutes, Bye-Laws and Regulations of the Association and to name the person to be appointed its representative in the event of its admission as a member.

2. The application shall be accompanied by:

- i) a copy of the constitution of the university
- ii) a copy of the instrument incorporating it under the law of that part of the Commonwealth in which it is situated. This should normally comprise either a Government decree (charter act of parliament or equivalent) or an attestation from a regulatory body itself established in law for the purposes of overseeing the development of higher education in a particular part of the Commonwealth. For applications for Full Membership It shall be clear from the aforesaid documents that the applicant university is empowered to award its own degrees. For applications for Associate Membership evidence shall be provided of the nature of the arrangement with the degree awarding institution.
- iii) a copy of the most recent audited income & expenditure/profit & loss account, and balance sheet.

3. The applicant university must also tender to the Secretary General at the same time a remittance for a sum equal to the annual subscription to the Association for a Member of the relevant size: if the university is admitted to membership this sum will be treated as its subscription for the financial year of the Association in which it is so admitted. If, at the time of application, there is less than four months of the subscription year

left to run, this sum will be treated as its subscription for the remainder of that financial year and the following year.

4. In addition, the applicant university must have graduated at least three cohorts of first degree students.
5. If it appears to the Secretary General that the foregoing requirements have been complied with, the applicant shall be admitted to membership. This membership will be provisional subject to the approval of the Council at its next meeting. If any member of the Council wishes to question the legitimacy of a new membership the Council shall appoint a panel of three members (at least one of which shall be a member of the Council) to investigate and make a recommendation to the next meeting of Council. In such cases provisional membership will remain in force until the Council confirms or denies membership.
6. A list shall be submitted to each Annual General Meeting of the Association of the new Members admitted by the Council since the previous Annual General Meeting.

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